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UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
CAMP LEJEUNE, NORTH CAROLINA 28542-5001

EO 5420.29  
MWR/MSPT  
13 JUN 1990

PAGE ORDER 5420.29

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From: Commanding General  
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1100 19 Jun 90 (TIME & DATE)

Subj: NONAPPROPRIATED FUND PROCUREMENT COMMITTEE

Ref: (a) Marine Corps MWR Policy Manual

1. Purpose. To establish a nonappropriated fund procurement committee as required by the reference.
2. Information. The Nonappropriated Fund Procurement Committee shall consist of representatives of operational, procurement, and legal staffs. The Committee shall meet to discuss matters relating to the exchange of useful contracting information, to discuss contracting and procurement problems, to propose procedures which will enhance the nonappropriated fund procurement processes, and to consolidate procurement of common items within the Morale, Welfare and Recreation (MWR) Department at Camp Lejeune and MCAS, New River. The Committee discussions should include sources of supply, and the comparison of prices for similar items paid by different procurement offices.
3. Composition. The Nonappropriated Fund Procurement Committee shall be composed of:  
  
Assistant Chief of Staff, MWR, MCB, Chairman  
Executive Director, Management and Plans, MCB  
Deputy Assistant Chief of Staff, MWR, MCB  
Deputy Director, MWR, MCAS, Cherry Point  
Director, MWR, MCAS, New River  
Support Division Director, MWR, MCB  
Comptroller, MWR, MCB  
Contracting Officer, Logistics Department, MCB  
Contracting Officer, MWR, MCAS, New River  
Staff Judge Advocate or representative, MCB  
Director, Human Services, MCB  
Director, Bachelor Housing, MCB
4. Meetings. The Committee shall meet semi-annually during March and September and at such other times as may be called for by the chairperson. Prior to each meeting, the chairperson shall announce the meeting and call for agenda items from members. The agenda items shall be received and distributed to members at least five workdays prior to the meeting. Following each meeting, the chairperson will arrange the means to prepare and publish a synopsis of the Committee's work, to include any findings and recommendations. The synopsis will be forwarded to the Commanding General.

5. Action

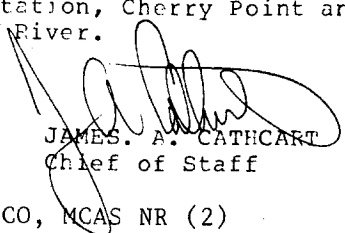
- a. The Committee chairperson shall announce, conduct, and report on meetings as required by the reference and this Order.
- b. Members shall attend all meetings unless excused in advance by the chairperson.

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MCB WITHIN 48 HOURS

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6. Concurrence. This Order has been coordinated with and concurred in by the Commanding General, Marine Corps Air Station, Cherry Point and the Commanding Officer, Marine Corps Air Station, New River.



JAMES. A. CATHCART  
Chief of Staff

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